



WE'RE LOOKING FOR A

TRAINING SPECIALIST

LOCATION: National Field Based

SALARY: Up to £40,000 per annum

WORKING HOURS: 37.5 hours per week, Monday to Friday (12-months Fixed Term Contract)

OTHER BENEFITS: 10% Performance Bonus, Company Car/Car Allowance, Life Assurance, Discount portal, Aviva Pension, Company Sick Pay, ETHIC Values - Employee of the month

WE'RE LOOKING FOR AN ENGAGING AND PASSIONATE TRAINER

We're looking for a passionate, confident and engaging Training Specialist to bring technology to life across the HP B2B Channel.

You'll design and deliver inspiring training experiences, from onboarding new starters to developing specialist sales talent, helping teams build capability and drive performance.

We're looking for someone who loves technology, thrives in front of an audience and has the confidence and charisma to captivate a room. You'll be an energetic communicator who can turn complex ideas into engaging, memorable learning experiences.

If you're passionate about people, technology and making an impact, we'd love to hear from you.

TO MAKE A REAL DIFFERENCE IN THESE AREAS

TRAINING DELIVERY

- Deliver high-impact, engaging face-to-face and virtual training across the UK, confidently bringing content to life and captivating audiences.
- Deliver behavioural and skills-based development programmes.
- Build learner engagement through interactive, inclusive and innovative facilitation techniques.
- Adapt delivery style to suit different audiences, learning styles and HP business requirements.

TRAINING CONTENT CREATION

- Design, develop and continuously improve engaging learning solutions that support client objectives.
- Manage the full learning lifecycle from training needs analysis through to design, delivery and evaluation.
- Create blended learning programmes incorporating classroom, virtual and digital.
- Produce engaging facilitator guides, learner resources, workbooks and supporting documentation.
- Work with subject matter experts to ensure learning content remains relevant, accurate and commercially focused.
- Continuously review learning content to ensure it reflects business priorities, legislation and industry best practice.

DIGITAL LEARNING

- Design engaging modules and blended learning programmes using modern digital learning tools.
- Maintain and continuously improve the content and courses ensuring content remains accurate and accessible.
- Manage learner records, course completions and compliance reporting.
- Maximise digital learning technologies to improve learner experience and increase engagement.
- Identify opportunities to introduce new learning technologies and innovative approaches.

STAKEHOLDER PARTNERSHIP

- Build strong relationships with People Development team, Client Team, HP Clients, IT Reseller community and subject matter experts to understand capability needs.
- Provide expert learning advice and recommendations to support business objectives.
- Collaborate with stakeholders to develop tailored learning interventions.

PROGRAMME MANAGEMENT

- Coordinate learning programmes from planning through to successful delivery.
- Evaluate learning effectiveness using feedback, assessment data and business performance measures.
- Monitor learning participation, completion and engagement, providing regular reporting and recommendations.
- Continuously review and improve learning programmes to maximise organisational impact and return on investment.

OUR IDEAL PERSON & THE ESSENTIALS WE'RE AFTER

- Proven training experience, ideally within the B2B, retail or technology sectors, with a genuine passion for technology and learning.
- A track record of designing and delivering engaging training that inspires audiences and drives real business impact.
- Confident, charismatic facilitation and presentation skills, with the ability to command a room and connect with audiences in both face-to-face and virtual environments.
- Experience creating digital and blended learning experiences that are interactive, innovative and memorable.
- Strong understanding of adult learning principles and instructional design, with the ability to turn complex topics into clear, engaging learning.
- Strong digital and Microsoft Office skills, particularly PowerPoint, Teams and Excel, with the confidence to use technology to enhance the learner experience.
- Experience with modern eLearning and content creation tools, such as Articulate Rise, Storyline, Canva or similar, and a willingness to explore new technologies and ways of learning.
- Excellent communication, coaching and influencing skills.
- Strong stakeholder management and relationship-building capability.
- Excellent organisational skills with the ability to manage multiple projects simultaneously.
- Strong Microsoft Office skills, particularly PowerPoint, Teams and Excel.
- Experience within retail, field marketing, agency or customer service environments.
- Knowledge of coaching and mentoring frameworks.

OUR ETHIC VALUES ARE AT THE CORE OF EVERYTHING WE DO, THE WAY WE THINK. THE APPROACH

EXCELLENCE
TOGETHER
HEART
INTEGRITY
CURIOUS

